No.CCO-Gen/2/2024-ESTABLISHMENT Government of India (Ministry of Coal)

Shastri Bhawan, New Delhi Dated: Maugust, 2024

CORRIGENDUM

Attention is invited to office Memorandums of even no. dated 25.07.2024 and 19.08.2024 (copies attached). The last date of submission of applications against the posts specified in the aforesaid O.M's is 30.09.2024 and will be effective from the initial O.M. i.e.25.07.2024.

(Rishan Ryntathiang)
Under Secretary to the Government of India

To

- 1. All Ministries/Departments of the Governments of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

- 1. The Chairman Coal India Ltd
- 2. The CMDs of subsidiary coal companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

- 1. Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

No.CCO-Gen/2/2024-ESTABLISHMENT Government of India (Ministry of Coal)

Shastri Bhawan, New Delhi Dated: 25 July 2024

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

Sl. No.	Name of the Post & Pay Level	No of Posts proposed to fill up		Proposed Method of Recruitment
01.	Dy. Coal Controller (L-13)		CCO Delhi-02	Transfer on Deputation basis (including short term contract)
02.	Coal Superintendent (L-12)	07	Delhi:- 02 Dhanbad- 01 Ranchi- 01 Nagpur- 01 Bilaspur- 01 Sambalpur-01	-do-
03.	Secretary to Coal Controller (L-11)	01	CCO Delhi-01	-do-
04.	Asstt. Coal Superintendent (Grade- I) (L-11)	08	Delhi:- 05 Dhanbad- 01 Kolkata- 01 Kothegudem- 01	-do-

- 2. These posts will be filled by Transfer on Deputation (including short term contract) basis at the offices of CCO Delhi as per details enclosed. These posts will be governed by the existing relevant rules and will be governed by the new recruitment rules once such rules are notified afresh.
- 3. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II,

Laxmi Nagar, Delhi-110092 along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer within 30 days of issue of this O.M.

4. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) within 30 days of the date of advertisement of the vacancy in the Employment News. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

Encl: as above

(Rishan Ryntathiang)
Under Secretary to the Government of India

To

- 1. All Ministries/Departments of the Governments of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

- 1. The Chairman Coal India Ltd
- 2. The CMDs of subsidiary coal companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

- 1.Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092
- 3. DAVP, Soochna Bhavan, CGO Complex, Lodi Road, New Delhi, 110003. For publication in the employment News.

Filling up the 02 posts of Dy. Coal Controller (Group-A) in Level-13 of Pay Matrix (123100-215900) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum four (4) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Dy. Coal Controller	
02.	Pay Level In Pay	L-13	
	Matrix		
03.	Number of Posts	02	
04.	Method of recruitment	Officers under the Central /State Government, Semi-Government/Autonomous Bodies/Public Sector Undertakings: (a) (i) holding analogous posts on regular basis or (ii)with 3 years regular service in posts in scale of Rs. 1500-1800 (Prerevised) now in Level L-12 (revised as per 7th CPC) or equivalent or (iii) with 5 years regular service in posts in the scale of Rs. 1100-1600 (pre revised) now in L-11 (revised as per 7th CPC) or equivalent and (b) Possessing the following education qualifications and experience:- (i) Degree or equivalent diploma in mining Engineering or equivalent from any recognized University or equivalent (ii) First Class Certificate or competency under the Mines Act, 1952 (iii) 7 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex-cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 4 years)	34
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 02	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Dy. Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with

duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively within 60 days of issue of this O.M. in the Employment News. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of four (4) years..

ANNEXURE 'A'

BIO DATA PROFORMA

			DUVERSON DE	
1	Name	and addi	ress in block letters	
2	Date	of Birth (in Christian era)	
3	Date	of retirem	ent under	
	Centr	al/State C	ovt. Rules	
4			alifications	
5	1000 CO 1000 CO 1000	CONTRACTOR TOWNS OF THE PROPERTY OF THE PROPER	tional and other	
			quired for the post	
			any qualification has	
			equivalent to the one	_
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	Quali	fication/e	xperience Required	Qualification/experience Possessed by the officer
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-		(11)		
Desi	red	(i)		
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		(iii)		
		(111)		
			X	
6	Please	state clea	arly whether in the	
	light o	of the enti	ries made by you	
	above	, you mee	t the requirements of	
	the po		⁹⁷⁸⁻²	
7			loyment, in	
			rder. Enclose a	
			luly authenticated by	
			if the space below is	
	insuffi	icient.		
	1			

Office/Instt/Orgn Post held	From	То	Scale of pay	Nature of duties.

Contd.....2/-Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent In case the present employment is held on deputation basis please state: The date of initial appointment (a) (b) Period of appointment on deputation Name of the parent office/organization to which you belong 10. Additional details about present employment. Please state whether working under Central Government (a) State government (b) 11. Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale. 12 Total emoluments per month now drawn 13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient. Whether belong to SC/ST 14. Remarks Signature of the Candidate Address: Date:

Countersigned-----

(Employer)

DUTIES AND RESPONSIBILITIES OF THE DEPUTY COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works under statutory acts and Rules are to be looked after/performed by the Dy. Coal Controller of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

	12		13		14	
deputation. Simi	larly, deputetionis	s shall appoint-		***		
ly preceding this	on including perior ex-cadro part held in appointment in the nt shall not exceed 4	notedlate- te same orga-				
ī	2	3	4	5	6 .	7
Z. Deputy Coal Controller	1° (1986) *Subject to _ variation depen- dent on work- load.	General Central Service Group 'A' Non- Ministerial Gazetted.	Rs. 1800-100-2000.	Selection.	Not Applicable	No
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Not Applicable	Age : No Educational - in Column	qualifications as mention a No. 12.	Not Applicable od	By promotion deputation tract)	on failing which by n (including short	transfer on -term con-
	12		- 13	*****************	14	
the editeational quand (ii) below: [ransfer on deputational quand of the Coronaments/Auto Undertakings:— (a) (i) holding and (ii) with 3 year, scale of Rs. (iii) with 5 year, scale of Rs. (b) possessing the fa and experience: (i) Degree or e neering or University of (ii) First Class Common Aut, (iii) 7 years' experience; (iii) 7 years' experience, with the factor of the country of the contract of the country of the c	prvice in the grade a califications as men on the cluding short-contral/State Governments Bodies/lippens posts on regis' regular service in 1509-1800 or equivalent diploma in capuivalent from a capuivalent.	rintendent with (for pro ind possessing 1. Chair to not possessing 1. Coal to not possessing 1. Joint 2. Direct to not possessing the notation of not possessing the notation of the notati	Secretary Department of Controller —MA' Departmental Promofermation): Secretary, Department —Coor, Department of CoarController. —A	ublic Service —Chairman, of Coal— Member amber, of Coal hairman I—Mamber fember Dopartimenta nation of a ap- frash meeting on Committee nationan or a	by transfer on (including contract) what consultation Union Public Commission.	de putation short-term be made in with the

Filling up the 07 posts of Coal Superintendent (Group-A) in Level-12 of Pay Matrix (78800-2092200) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Coal Superintendent	
02.	Pay Level In Pay Matrix	L-12	
03.	Number of Posts	Seven (07)	
04.	Method of recruitment	Officers under the Central /State Government, Public Sector Undertakings/Autonomous Bodies/Statutory Organisation: (c) (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 1100-1600 (Pre revised) now in Level L-11(revised as per 7 th CPC) or equivalent and (d) Possessing the following education qualifications and experience: (iv) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent (v) First Class Certificate or competency under the Mines Act, 1952 (vi) 5 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:-02 Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Coal Superintendent", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively within 60 days of issue of this O.M. in the Employment News. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years...

ANNEXURE 'A'

			BIOL	DATA PROFORMA
1	Name	and add	ress in block letters	
2	Date	of Birth ((in Christian era)	
3	Date	of retiren	nent under	
	Centr	al/State (Govt. Rules	
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			experience Required	Qualification/experience Possessed by the officer
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DSSCII	itiai	(ii)		
		(11)		
Desir	ed	(i)		
		(ii)		
		(iii)		
			early whether in the tries made by you	

above, you meet the requirements of

	the post.	
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/Instt/Orgn Post held	From	То	Scale of pay	Nature of duties.

Contd......2/-Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent In case the present employment is held on deputation basis please state: The date of initial appointment (a) Period of appointment on deputation Name of the parent office/organization to which you belong Additional details about present employment. Please state whether working under Central Government (a) State government (b) 11. Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale. Total emoluments per month now drawn Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient. Whether belong to SC/ST

Signature of the Candidate

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Λ	u	1000

Date:

Remarks

Countersigned-	
	(Employer)

DUTIES AND RESPONSIBILITIES OF THE COAL SUPERINTENDENT IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Coal Superintendent of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i)Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

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Not applicable

1042 OT/86-6

Not applicable

गारक का राजवब : नवस्यर 15, 1980/वर्गिक 24, 1903

By promotion failing Promotion :

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10

Not applicable

Assistant Coal Superintendent Orado-I with 5 years which by transfer on deputation inregular service in the grade and possessing the cluding short-term educational qualifications as mentioned at (b) (i) contract. and (ii) below. Transfer on deputation (including short-term contenet) : Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statutory Organisations:--(a) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent and (b) Possessing the following educational qualifictions and experience :-(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University of equivalent. (ii) First Class Colliery Manger's certificate of competency under the Mines Act, 1952. (iii) 5 years' experience in Coal Mines.

The departmental officers in the feeder entegory who are la the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post hold immediately preceding this appointment in the same organisation/ department shall ordinarily not exceed 3 years). Group 'A' Departmental Promotion Committee Selection for appointment by transfer on (for promotion): deputation 1. Chairman/Member, Union Public Service Commission (inclduing short-term contract) shall be Chairman 2. Joint Secretary, Department of Coal 3. Coal Controller made in consultation with the Union Member Member Public Service Commission. Group 'A' Deparmental Promotion Committee (for confirmation): 1. Joint Scoretary, Department of Coal Chairman 2. Director, Department of Coal Member 3. Coal Controller Member NOTE: The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held. Not exceeding 40 years. (Relaxable for Government servants upto 5 years in accordance with the instructions or order issued by the Central Government.). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andema and Nicobar Islands and Lakshadweep. 5. Assistant Cont 5. General Central Rs. 1100-50-Selection (1986) Service Group 1660.
'A' Non-Ministerial, Gazetted Superinten-dont Grade-1. Subject to variation dependent on work-load.

3. Filling up the 01 post of Secretary to Coal Controller (Group-A) in Level-11 of Pay Matrix (67700-208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Secretary to Coal Controller	
02.	Pay Level In Pay Matrix	L-11	
03.	Number of Posts	One (01)	
04.	Method of recruitment	Transfer on deputation (including short term contract) Officer under the Central /State Government: a. (i) holding analogous posts on regular basis or (ii) with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500](revised as per 7th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and b. Possessing the experience in Administration and Accounts matters.	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Secretary to Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal

positively within 60 days of issue of this O.M. in the Employment News. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

			BIO I	DATA	A PROFORM.	A	
1	Name and	address in bloc	ck letters				
2	Date of Bi	rth (in Christia	n era)				
3		tirement under					
	Central/Sta	ate Govt. Rules	;				
4	Educationa	al Qualification	IS				
5		ducational and					
	qualification	on required for	the post				
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	insufficient	t					
Offi	ce/Instt/Org	Post held	From		Го	Scale of pay	Nature of duties.

8	Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent		Contd	2/
9.	In case the present employment is held on deputation basis please state:			
(a)	The date of initial appointment			

Address:

Signature of the Candidate

Countersigned-----

(Employer)

Period of appointment on deputation

Name of the parent office/organization

Additional details about present employment. Please state whether

Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre

Total emoluments per month now

Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is

to which you belong

working under
Central Government
State government

revised scale.

insufficient.

15. Remarks

Date:

Whether belong to SC/ST

drawn

DUTIES AND RESPONSIBILITIES OF THE SECRETARY TO COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following work are to be looked after/performed by the Secy to Coal Controller of this Organisation -

- Overall incharge of Administration and Accounts section of CCO
- All type of Administrative and Establishment matters
- Residual work
- Overall work of Budget& Accounts & DDO
- CPIO(RTI Matters)
- Hindi Liaison Officer
- Liaison Officer for SC/ST/OBC/PWD
- Pension Matter
- Legal Works
- Purchase stationary items through GEM
- All Vigilance clearance matter.
- Any other works to be assigned as desired by Competent Authority.
- To act as Officer of overall Administrative and Accounts In charge in CCO.

Besides the above work, the Secy to Coal Controller may also be looked after the statutory work viz. (a) Collection of Coal data under the Statistics Act, 2008 (b) Coal Mines (Conservation & Development) Act,1974 and Coal Mines (Conservation & Development) Rules,1975 and amended the same in 2011 which cover Disbursement of Subsidy to Coal Companies, Opening of Mine Closure Escrow Account, Issue of Opening/re-opening permission of coal mines/seams (c) Coal Bearing Area (Acquisition and Development) Act, 1957 and (d) the Colliery Control Rule, 2004.

3316 - THI	CAZETT	E OF INDIA : NO	WEMBER 15	1986/KART	KA 24, 1908	[P.skr II -	
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qualified.	Commission is	rease of candidates of	therwise well				
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communities po	ss, ssing the re	nt number of candida quisite experience are	notlikely to be				
nvallable to All	up the vacanc	ies reserved for them.					
12	· · · · · · · · · · · · · · · · · · ·			13			
regular service Transfer on dep Officers under veromodts/Puh Scatutory Organ (a) (i) holdings (ii) with 5 of Rs. (iii) 8 yeas' Rs. 65 (b) possessing t cience pose The de partn are in the dicent consideration for deputationists is appointment by (Period of de tation in another	Superintender in the grade in t	dingshort-term contr Governments/Semi ut/Autonomous Bod tson regular basis; of cryice in posts in the sequivalent; or o in posts in the scale utwillent; and tal qualifications and of trecruit under Colums in the fee for a tegory ion will not be elligible ton deputation Similiated pro- tice of the consideration utins the posted of de- theld immediately pre- te organisation/ilepari-	s' (for cons 1. Chairt act): Comm Go- 2. Joint Soiles, 3. Coal (for cons 1. Joint Soil 2. Oirect 3. Coal 1. Note: The show the Coarly, are not for a the Coarly. The state of the Coarly, are not of the Coarly. The state of the Coarly, are not of the Coarly. The state of the Coarly, are not of the Coarly.	ide ting Promities on any Mamber, Unimission octours. Departmental Promities or Department of Depart	on Public Service Charles Coal — Me Me Me Me Me Me Me Me Me Me	airman direction and se mber office direction on direction in term of the sent	sien stall consulted making rectuir ment lecting an for appo- t, transfer lepuration mg abort- congrect).
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Not Applicable		Not Applicat	ole No	t Applicable	By promotion on deputation	failing which by	transfer
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Coal Superin-	(1986)	Service Group 'A'	Rs.700-40-900. EB-40-1100-50-	Not	Not exceeding 35 years	Yes.
tendeni Grade-	11	Non-Ministerial,	1300.	Applicable.	(Reluxable for Govern-	
	*Subject to	Gazetted.	/5.T.5.T.7.		ment Servants upto 5	
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4. Filling up the 08 posts of Assistant Coal Superintendent Grade-I (Group-A) in Level-11 of Pay Matrix (67700- 208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Assistant Coal Superintendent Grade-I	
02.	Pay Level In Pay Matrix	Ĺ-11	
03.	Number of Posts	Eight (08)	
04.	Method of recruitment	Transfer on Deputation (Including short term contract):- Officers under the Central /State Government, /Semi Government/Public Undertaking/Autonomous Bodies/Statutory Organisation a. (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500](revised as per 7th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and (a) Possessing the following education qualifications and experience:- (vii) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent (viii) First Cass Colliery Manager Certificate of competency under the Mines Act, 1952 (ix) 3years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	=
06.	Place of Posting and	Coal Controller Organisation at Delhi:-05	

No of Vacancy	Dhanbad-01	
9500	Kolkata-01	
	Kothegudem-01	
	nomegadom of	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Assistant Coal Superintendent (Grade-I) ", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively within 60 days of issue of this O.M. in the Employment News. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

BIO DATA PROFORMA

201			DIO	21111111101 010111
1	Name	e and ad	dress in block letters	
2	Date	of Birth	(in Christian era)	
3	Date	of retire	ment under	
	Centr	al/State	Govt. Rules	
4	Educ	ational (Qualifications	
5	qualit are sa been presc	fication atisfied (treated a ribed in	cational and other required for the post If any qualification has equivalent to the on the rules, state the the same)	
	Quali	lification/experience Required		Qualification/experience Possessed by the officer
36				
Ess	ential	(i)		
		(ii)		
Des	sired	(i)		

	(ii)	
	(iii)	
6	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.	
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.

Contd.....2/-

8	Nature of present employment i.e. ad-	
1	hoc or temporary or quasi permanent	
	or permanent	
9.	In case the present employment is held	
	on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	ig .
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer)

DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COAL SUPERINTENDENT GRADE-I IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Assistant Coal Superintendent (Grade-I) of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- ii) Any other technical works as entrusted to CCO by MOC.
- iii) Inspection of Coal & Lignite Mines on routine manner for determination of Grading, Star Ratings of Coal mines and Disposal of Washery Rejects of coal. iv)Inspection of Mines under Mines closure activities as per standard parameters.

v)	Settlement of dispu	tes and advisory t	to Coal Control	er under C	CBA Acts 1957.

11-arr 3(i)] गार्थ का राज्यत्र : नक्ष्यर 15, 1984/गार्थिक 24, 1908 9 10 11 Not applicable Not applicable By promotion failing Promotion : Not applicable which by transfer Assistant Conl Superintendent Grade-1 with 5 years on deputation inregular service in the grade and possessing the cluding short-term educational qualifications as mentioned at (b) (i) contract. and (ii) below. Transfer on deputation (including short-term contract): tract):

Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statutory Organisations:

(a) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent and (b) Possessing the following educational qualifications tions and experience :-(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University of equivalent from a recognised
University of equivalent.

(ii) First Class Colliery Manger's certificate of
competency under the Mines Act, 1952.

(iii) 5 years' experience in Coal Mines.

The departmental officers in the feeder category who are to the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationless shall not be eligible for consideration for appointment by

(Period of deputation including period of deputation

in another ex-cadro post hold immediately pro-ceding this appointment in the same organisation/ department shall ordinarily not exceed 3 years).

		13				14		
Group '	A' Departmental	Promotion Committ	ce	10553 105		Selection for appo-	intment by tra	rafer on
(for pro.	motion):					denutation		
1. Chai	rman/Member, U	alon Public Service (Commission		Chairman	(inclduing short-te	rm contract)	shall be
	Secretary, Depa	rtment of Coal		-	Member	made in consulta	tion with the	Union
150	Controller				Member	Public Service (Oblon
		Promotion Committ	cc					
	firmation):	100.0						
	Scoretary, Depar			-	Chairman			
	tor, Department	of Coal		_	Member			
3. Coal	Controller			_	Member			
NOTE :	firmation shall not approved t tion Committee	to of the Department be sent to the Common by the Commission of to be presided over Commission shall to	nission for appro fresh meeting of by the Chairma	oval. If, ho	wever, these timental Pron	no-		
1	2	3 ;	4	5		6	7	
S. Assiste Superi dont C		General Central Service Group 'A' Non- Ministerial, Gazelled	Rs. 1100-50- 1600.	Selection	1	Not exceeding (R claxable for ment servants years in acco with the instri	Govern- upio 5 ordance),c2

Subject to variation dependent on work-load.

(Relaxable for Government servants upto 5 years in accordance with the instructions or order issued by the Central Government.). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India tother than those in Andema and Nicobar Llauds and Lekshadweep.

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				9	10	11	THE PERSON
nuget (ii) [et C	be or equivaleralent from a related to the Mines of	ent diploma in Minin ecognised University Manager's Certificate tot. 1952.	or caulvalent.	qualify ations	Yearfor direct recruit-	25 % by rome	timesfor ut (includies contract) and
Note: Quali	Scations a core	olarable at the di creti	on of the Union				
qualified.	Commission	in case of candidates	otherwise well				
of canidates be	longing to Sc of selection, t	i) and the experience is Public Service Commi heduled Castes and So the Union Public Servi	ssion in the case theduled Tribes ica Commission				
communities po	on that sufficie	ent number of candidi equisite experience are	destron these				
nvailable to All	up the vacano	cies reserved for them.	end thicky to be	*			
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PROMOTION		·· ·		13			14
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No.CCO-Gen/2/2024-ESTABLISHMENT Government of India (Ministry of Coal)

Shastri Bhawan, New Delhi Dated: August, 2024

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

SI. No.	Name of the Post & Pay Level	proposed to fill		Proposed Method of Recruitment
01.	Dy. Coal Controller (L-	02	CCO Delhi-02	Transfer on Deputation basis (including short term contract)
02.	Coal Superintendent (L-12)	07	Delhi:- 02 Dhanbad- 01 Ranchi- 01 Nagpur- 01 Bilaspur- 01 Sambalpur-01	-do-
03.	Secretary to Coal Controller (L-11)	01	CCO Delhi-01	-do
04.	Asstt. Coal Superintendent (Grade- I) (L-11)	170000	Delhi:- 05 Dhanbad- 01 Kolkata- 01 Kothegudem- 01	-do-

- 2. These posts will be filled by Transfer on Deputation (including short term contract) basis at the offices of CCO Delhi as per details enclosed. These posts will be governed by the existing relevant rules and will be governed by the new recruitment rules once such rules are notified afresh.
- 3. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II,

Laxmi Nagar, Delhi-110092 along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer on or before 30.09.2024.

4. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) on or before 30.09.2024. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

Encl: as above

(Rishan Ryntathiang)

Under Secretary to the Government of India

To

- 1. All Ministries/Departments of the Governments of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

- 1. The Chairman Coal India Ltd
- 2. The CMDs of subsidiary coal companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

- 1.Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

Filling up the 02 posts of Dy. Coal Controller (Group-A) in Level-13 of Pay Matrix (123100-215900) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum four (4) years.

SI. No.	Item	Detailed Description	Remarks
01.	Name of post	Dy. Coal Controller	
02.	Pay Level In Pay Matrix	L-13	
03.	Number of Posts	02	
04.	Method of recruitment	Officers under the Central /State Government, Semi-Government/Autonomous Bodies/Public Sector Undertakings: (a) (i) holding analogous posts on regular basis or (ii) with 3 years regular service in posts in scale of Rs. 1500-1800 (Prerevised) now in Level L-12 (revised as per 7th CPC) or equivalent or (iii) with 5 years regular service in posts in the scale of Rs. 1100-1600 (pre revised) now in L-11 (revised as per 7th CPC) or equivalent and (b) Possessing the following education qualifications and experience: (i) Degree or equivalent diploma in mining Engineering or equivalent from any recognized University or equivalent (ii) First Class Certificate or competency under the Mines Act, 1952 (iii) 7 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex-cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 4 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 02	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Dy. Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with

duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.092024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of four (4) years..

ANNEXURE 'A'

BIO DATA PROFORMA

1	Name and address in block letters			
2	Date o	f Birth (ii	n Christian era)	
3	Date of retirement under Central/State Govt. Rules			
4	Educational Qualifications			
Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)			quired for the post any qualification has equivalent to the one e rules, state the e same)	
	Qualif	ication/ex	perience Required	Qualification/experience Possessed by the officer
[n		Les		-
Esse	ntiai	(i) (ii)		
		(11)		
Desi	red	(i)		
Desir	ica	(ii)		1.
		(iii)		
	ln:	•		
6	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.		ies made by you	
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.			· · · · · · · · · · · · · · · · · · ·

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.

Contd.....2/-Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent In case the present employment is held on deputation basis please state: The date of initial appointment Period of appointment on deputation Name of the parent office/organization to which you belong Additional details about present 10. employment. Please state whether working under Central Government (a) State government Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale. Total emoluments per month now 12 Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient. Whether belong to SC/ST Remarks

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer

Countersigned-	
	(Employer)

DUTIES AND RESPONSIBILITIES OF THE COAL SUPERINTENDENT IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Coal Superintendent of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

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[पाग II—धण्ट 3(i)]	ч	ारत का शासपत : नदम्बर	15, 183 <i>6 </i> कालिंट 24,	1908	d.	3343
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deputation. Similarly, deputationists shall not be aligible for consideration for appointment by promotion.				~		
ly preceding this	on including period x-endro port held in appointment in th at shall not exceed 4	nmediate- ne same orga-				
ī	2	3	4	5	6	7
Z. Daputy Coal Controller	1° (1986) *Subject to variation dependent on work-load.	General Central Service Group 'A' Non- Ministerial Gazetted.	Rs. 1800-100-2000.	Selection.	Not Applicable	No
8		9	10		11	
Not Applicable	Age : No Educational · in Column	qualifications as mentiono n No. 12.	Not Applicable	By promotic deputatio tract)	on failing which by n (including short	transfer on -term con-
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3 years' regular so the of teational qu and (ii) below: ransfer on deputatio Officers under the Co Governments/Auto Undertakings:— (a) (i) holding and (ii) with 3 years scale of Rs. 1 (iii) with 5 years scale of Rs. 1 (b) passessing the fo and experience:— (i) Dearce or or neeting or or University or (ii) First Class C Mines Act, 1 (iii) 7 years' expe The departin gory who will not 1 a ppointe	rvice in the grade a alifications as men in (including short-sontral/State Governomous Bodies/Fogous posts on regular service in 1509-1800 or equivalent diploma is equivalent diploma is equivalent from a requivalent.	rintendent with (for promited in the possessing properties on the possessing properties of the possessing properties properties of the possessing properties of t	an/Member, Union Paission introller — M Dopartmental Proces mation): cretary, Department — Cir., Department of Coal pottobler. — M	oblic Service Cheirman, of Coal- Member omber, otion Commi- of Coal hairman Member fember Departmenta matto confirma mission for are not ap fresh meetica afromatical	by transfer on (Including contract) shall consultation Union Public Commission.	de putation short-term be made in with the

(Period of deputation including period of deputation in another ex-coder pest held immodiately preceding this appointment in the same organisation (depositment shall not ordinarily exceed 4 years). Filling up the 07 posts of Coal Superintendent (Group-A) in Level-12 of Pay Matrix (78800- 2092200) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

SI. No.	Item	Detailed Description	Remarks
01.	Name of post	Coal Superintendent	A CONTRACTOR OF THE PARTY OF TH
02.	Pay Level In Pay Matrix	L-12	
03.	Number of Posts	Seven (07)	
04.	Method of recruitment	Officers under the Central /State Government, Public Sector Undertakings/Autonomous Bodies/Statutory Organisation: (c) (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 1100-1600 (Pre revised) now in Level L-11(revised as per 7th CPC) or equivalent and (d) Possessing the following education qualifications and experience: (iv) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent (v) First Class Certificate or competency under the Mines Act, 1952 (vi) 5 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:-02 Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	æ e

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Coal Superintendent", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

BIO DATA PROFORMA

			DIO I	DATATROTORNA
1	Name	e and addre	ess in block letters	
2	Date	of Birth (ir	n Christian era)	
3	Section and Control	of retireme al/State Go	NAME AND SECTION	
4	Educa	ational Qua	alifications	
5	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)			
	Qualification/experience Required		perience Required	Qualification/experience Possessed by the officer
Esser	ntial	(i)		
		(ii)		
Desir	ed	(i)	=	
		(ii)		
		(iii)		
				*
6	Please	state clea	rly whether in the	

light of the entries made by you above, you meet the requirements of

	the post.	
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	I ·

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.
		-			

Contd.....2/-

		Contd2/-
8	Nature of present employment i.e. ad- hoc or temporary or quasi permanent or permanent	
9.	In case the present employment is held on deputation basis please state:	V .
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	
	·	

Signature of the Candidate

Address:

Date:

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer)

DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COAL SUPERINTENDENT GRADE-I IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Assistant Coal Superintendent (Grade-I) of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- iii)Inspection of Coal & Lignite Mines on routine manner for determination of Grading, Star Ratings of Coal mines and Disposal of Washery Rejects of coal.
- iv)Inspection of Mines under Mines closure activities as per standard parameters.

	it Deputy roller (Co		1* (1986) *Subject variation dependen	to Se No t Gaze	noral Corvice Great-Minister	oup 'A'	Rs. 1500	-60-1800.1	Nota polica	ble N	6 ot Applicable	No No
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II- art 3(i)] गार्ध का राजवन : नवस्यर 15, 1980/वर्गतः 24, 1903 10 12 Not applicable Not applicable By promotion failing Promotion : Not applicable Assistant Coal Superintendent Grade-I with 5 years which by transfer on deputation inregular service in the grade and possessing the cluding short-term educational qualifications as mentioned at (b) (i) contract. and (ii) below. Transfer on deputation (including short-term contract): Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statutory Organisations:~ (a) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent and (h) Possessing the following educational qualific-tions and experience:— (i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University of equivalent.

(ii) First Class Colliery Manger's certificate of competency under the Mines Act, 1952.

(iii) 5 years' experience in Coal Mines.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by (Period of deputation including period of deputation in another ex-endre post hold immediately pre-ceding this appointment in the same organisation/ department shall ordinarily not exceed 3 years).

13 14 Group 'A' Departmental Promotion Committee Selection for appointment by transfer on (for promotion): deputation Chairman/Member, Union Public Service Commission Chairman (inclduing short-term contract) shall be Joint Secretary, Department of Coal made in consultation with the Union Member Coal Controller Member Public Service Commission. Group 'A' Deparmental Promotion Committee (for confirmation): 1. Joint Scoretary, Department of Coal - Chairman 2. Director, Department of Coal Member 3. Coal Controller - Member NOTE: The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

3 4 5 Not exceeding 40 years. (Relaxable for Government servants upto 5 years in accordance with the instructions or order issued by the Central Government.). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (ather than those in Andama and Nicobar Llauds and Lakshadweep. 5. Assistant Cont 5* General Central Rs. 1100-50-Selection Superinten- (1986) dont Grade-1 Scrvice Group
"A' NonMinisterial,
Gnzeljed Subject to variation dependent on work-load.

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3. Filling up the 01 post of Secretary to Coal Controller (Group-A) in Level-11 of Pay Matrix (67700-208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Secretary to Coal Controller	
02.	Pay Level In Pay Matrix	L-11	
03.	Number of Posts	One (01)	
04.	Method of recruitment	Transfer on deputation (including short term contract) Officer under the Central /State Government: a. (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500](revised as per 7th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and b. Possessing the experience in	
05.	Period of Deputation	Administration and Accounts matters. The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Secretary to Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal

positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 - The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

				BIO	DATA PROF	ORMA	
1	Name	and a	ddress in b	lock letters			
2	Date of	of Birt	h (in Chris	tian era)			
3	Date of	of reti	rement und e Govt. Ru	er			
4	Educa	tional	Qualificati	ions			
5	The state of the s					/experience Posses	sed by the
					officer		
	ential	(i) (ii)					
Desi	ired	(i) (ii) (iii)					
6	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.			e by you			
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.						
Offic	ce/Instt/0	Orgn	Post held	From	То	Scale of pay	Nature of duties.

Office/Instt/Orgn P	ost held	From	То	Scale of pay	Nature of
					duties.

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Contd......2/-

		Contd.
8	Nature of present employment i.e. ad- hoc or temporary or quasi permanent or permanent	
9.	In case the present employment is held on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer)

DUTIES AND RESPONSIBILITIES OF THE SECRETARY TO COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following work are to be looked after/performed by the Secy to Coal Controller of this Organisation -

- · Overall incharge of Administration and Accounts section of CCO
- · All type of Administrative and Establishment matters
- · Residual work
- Overall work of Budget& Accounts & DDO
- CPIO(RTI Matters)
- · Hindi Liaison Officer
- Liaison Officer for SC/ST/OBC/PWD
- · Pension Matter
- Legal Works
- · Purchase stationary items through GEM
- All Vigilance clearance matter.
- · Any other works to be assigned as desired by Competent Authority.
- · To act as Officer of overall Administrative and Accounts In charge in CCO.

Besides the above work, the Secy to Coal Controller may also be looked after the statutory work viz. (a) Collection of Coal data under the Statistics Act, 2008 (b) Coal Mines (Conservation & Development) Act,1974 and Coal Mines(Conservation & Development) Rules,1975 and amended the same in 2011 which cover Disbursement of Subsidy to Coal Companies, Opening of Mine Closure Escrow Account, Issue of Opening/re-opening permission of coal mines/seams (c) Coal Bearing Area (Acquisition and Development) Act, 1957 and (d) the Colliery Control Rule, 2004.

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(ii) Ist Clu under	e or equivalent lent from a reast tis Colliery the Mines A	nt diploma in Mining Deogaisod University or Manager's Cariff, at a cot, 1952.	equivalent.	qualifications :	l Yearfor directrecruit- mert.	25 % by rone which by depuntion short-term c 75 % by diment.	timafer un (includieg entrect) and
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[पान I[- पण 3(i)] भारत का गामपत . नवच्चर 15, 1936 पर्नाविका 24, 1908 12 13 Officers under the Central/State Governments :-Commission-Chairman. (a) (i) holding analogous posts on regular basis; 2. Joint Secretary, Department of Coul. --- Member. (ii) with 5 years' regular service in posts in the 3. Coul Controller-Member. scale of Rs.700-1300 or equivalent; or Group 'A' Departmental Promotion Con-(sii) with 8 years' regular service in posts in the mittee. scale of Rs. 650-1200 or equivalent; and (for considering confirmation) : (b) Possessing experience in Administration, Equ-1. Joint Secretary, Department of Coul blishment and Accounts matters. The departmental officers in the feeder category who 2. Director, Department of Coal-Member. -Chaleman. are in the direct line of promotion will not be eligile 3. Coal Controller Member. for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for Note:-The Proceedings of the Departmental appointment by promotion. Promotion Committee relating to confirma-(Period of deputation including period of deputation tion shall be sent to the Commission for in another excadre post held immediately preceapproval. If, however, there are not approding this appointment in the same organisation! ved by the Commission a fresh meeting of department shall ordinarily not exceed 3 years). the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Contmission shall be held. 7. Assistant General Central Rs.700-40-900-Coal Superin-(1986) Not exceeding 35 years Service Oroup 'A' EB-40-1100-50- Applicable. (Relexable for Governtendeni Grade-II Non-Ministerial, 1300. ment Servants upto 5 *Subject to Gazetted. years in accordance variation with the instructions or dependent orders I ssued by the Goun workvernnient). load. Note: The crucial date for determining the age limit shall be the closing dute for receipt of applications from candidates in India fother than those in Andaman and Nicobar Island and Lokshadweep). d s... 11 Not ESSENTIAL : Not Applicable. 1 year Group, A. Departmental By direct Selection shall . (i) Degree or equivalent diprecruitment Applicable Promotion Committee be made in Ioma in Mining Engince-(for confirmation): ring or equivalent from a consultation 1. Joint Secretary, Dewith the Union recognised university or partment of Cont ... Public Service conivalent. Chairmag. Commission. (ii) First Class Collicry Mana-2. Director, Department ger's Certificate of comof Coal-Member. petency under the Mines 3. Coal Controller ... Act, 1952. Meniber. Note :-- Qualifications are re-Note :- The proceedings laxable at the discretion of of the Departmental of the Union Public Service Promotion Committee Commission in case of conrelating to Confirmadidates otherwise well qualition shall be sent tothe Commission for appro-

val. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

4. Filling up the 08 posts of Assistant Coal Superintendent Grade-I (Group-A) in Level-11 of Pay Matrix (67700- 208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Assistant Coal Superintendent Grade-I	
02.	Pay Level In Pay Matrix	Ĺ-11	
03.	Number of Posts	Eight (08)	
04.	Method of recruitment	Transfer on Deputation (Including short term contract):- Officers under the Central /State Government, /Semi Government/Public Undertaking/Autonomous Bodies/Statutory Organisation a. (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500](revised as per 7th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and (a) Possessing the following education qualifications and experience:- (vii) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent (viii) First Cass Colliery Manager Certificate of competency under the Mines Act, 1952 (ix) 3years experience in Coal Mines	
	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and	Coal Controller Organisation at Delhi:-05	

No of Vacancy	Dhanbad-01	
57	Kolkata-01	
	Kothegudem-01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Assistant Coal Superintendent (Grade-I)", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

BIO DATA PROFORMA

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of retirement under Central/State Govt. Rules	
4	Educational Qualifications	
5	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification/experience Required	Qualification/experience Possessed by the officer

Essential	(i)	
	(ii)	
Desired	(i)	

1	(ii)	1						ĺ
	(iii)							
6		clearly wheth						
	5.000	entries made l						
	the post.	meet the requi	rements of					
7		Employment, ir	1	-				
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Off	ice/Instt/Orgn	Post held	From		То	Scale of pa		550,0000
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		L						
8		Nature of present employment i.e. adhoc or temporary or quasi permanent						
9.		oresent employ	mant is hal	4				
٠.	on deputation	on basis please	state:	ا				
(a)		initial appointr		+				
(b)		pointment on o		1				
(c)		parent office/o		1				
	to which you	u belong						
10.		letails about pr						
		. Please state v	vhether					
	working und							
(a)	Central Gov	Victoria de Sacratoria de Vivia de Vi						
(b)	State govern	C. C	CD 0.10	-				
11.		evised Scale of		1				
	took place a	e from which t nd also indicate	ne revision					
	revised scale	nd also mulcad	the pre					
12		ments per mon	th now	+				
	drawn	ments per mon	th now					
13.	Additional in	nformation, if a	ıny, which	+				
		ke to mention						
	of your suita	bility for the pe	ost. Enclose	9				
	a separate sh	eet if the above						
-1-7-	insufficient.							
14.		ong to SC/ST						
15.	Remarks							

DUTIES AND RESPONSIBILITIES OF THE DEPUTY COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works under statutory acts and Rules are to be looked after/performed by the Dy. Coal Controller of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 thMay, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

v) Settlement of disputes and advisory to Coal Controller under	CBA Acts 1957.

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Not applicable	Not applicable	Not applicable	By promotion failing		
		, an applicable	which by transfer		distantant Cast to the
			on deputation in-	Assistant Cont Supple	rintendent Orado-I with 5' year
			cluding short-term	regular service in	the grade and possessing th
			contract.	and (ii) below.	cations as mentioned at (b) ()
			comragi.		
				tract):	ion (including short-term con-
				Officers under Cent	ral/State Governments Public
				tory Organisations	Autonomous Bodies Statu-
					gous posts on regular basis; or
				(ii) with 5 years'	regular service in posts in the
				scale of Rs.	1100-1600 or equivalent and
				(b) Possessing the	following educational qualific-
				tions and experient	:e :—
				(i) Degree or e	quivalent diploma in Mining
				Engineering or	equivalent from a recognised
				University of	equivalent.
*				(ii) First Class C	olliery Manger's certificate of
				competency u	nder the Mines Act, 1952.
				(iii) 5 years' expe	rlence in Coal Mines.
				The departmental office	ers in the feeder category who
				are la the direct li	ne of promotion will not be
				eligible for conside	ration for appointment on
				deputation. Similar	ly, deputationists shall not
				be eligible for consi	deration for appointment by
				promotion.	
				(Period of deputation	neluding period of deputation
				in another ex-cadre	post hold immediately pre-
				ceding this appointm	ent in the same organisation/
				department shall ord	innerity not exceed 3 years).
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Group 'A' Departs (for promotion):	ucutat Ltomoftor	Committee		 Selection for 	appointment by transfer on
	des Males Detail		332	deputation	
2. Joint Secretary	Der, Union Publi	c Service Commission		airman (inclduing s)	nort-term contract) shall be
3. Cont Controlle		Cust		imper made in co	nsultation with the Linion
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(for confirmation) :		Committee			
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Granzia	s shall be seen se	Departmental Promot	ion Committee relation	is to con-	
noi ann	oved by the Cu-	the Commission for	approval. If, however	r, these are	
ույլ արդ	oved by the Con	omission a fresh meet	ing of the Departmen	(al Promo-	
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Defence Research & Development Organization Ministry of Defence, Govt. of India Chandipur-756025

Balasore, Odisha

Phone: (06782)-272144, e-mail: hrd.itr@gov.inwebsite-www.drdo.gov.in

Advt. No. ITR/HRD/AT/09/2024

ENGAGEMENT OF GRADUATE &TECHNICIAN (DIPLOMA) APPRENTICE

(Under The Apprentices Act 1961 as amended in 1961, 1973 & 2014)

Integrated Test Range (ITR), Chandipur, a premier Laboratory of Defence Research and Development Organization (DRDO), invites applications from young and meritorious Indian nationals for engagement of Graduate & Technician (Diploma) as under for a period of one year.

SI Apprenticeshi Training N Category		Training		Total Vacancies	Stipend (Per month)	
		B.E /B.Tech in	Computer Science & Engineering& Allied Branches And Information Technology	06		
		B.E /B.Tech in	Electronics Engineering& Allied Branches	06		
		B.E /B.Tech in	Electrical Engineering	02		
0	Graduate	B.E /B.Tech in	Mechanical Engineering	01	Rs. 9000/-	
1.	Apprentice	B.E /B.Tech in	Aerospace Engineering	01		
		B.Lib.Sc in	Library Science	02		
		B.E /B.Tech Safety Enginee	Safety Engineering	02		
		BBA	Administration / HR	05		
		B.Com	Financial Accounting Cost Accounting	05	(Per month)	
		Diploma in	Computer Science & Engineering& Allied Branches And Information Technology	09		
0 2.	Technician	Diploma in	Electronics Engineering& Allied Branches	09		
	(Diploma) Apprentice	Diploma in	Electrical Engineering	02	Rs. 8000/-	
		Diploma in	Cinematography	02		
		Diploma in	Medical Laboratory Technology	02		

Note:- (1) For the above vacancies, reservation for SC/ST/OBC/PWD/EWS categories will be applicable as per

provision of Apprentice Act 1961, Apprentice Rules, 1992 and Apprenticeship (Amendment) Rules, 2015.

- (2) The No. of vacancies are only indicative and may change at a later stage.
- For detailed Notification kindly visit the website www.drdo.gov.in,

Last Date for Receipt of Application alongwith supporting documents at ITR.

(PN Panda) Scientist-F Associate Group Director (HR) For Director, ITR APPLICATION FORM FOR APPRENTICESHIP IN ITR, CHANDIPUR Annexure-A Advertisement No. 1. :ITR/HRD/AT/09/2024 NATS Enrollment No. 2. Types of Apprentice Please (Graduate/ Technician(Diploma)) affix a 4. recent Branch/Discipline/Subject passport size 5. Photograph Applicant Name in block letters Father's Name/ Husband's Name 7. Date of Birth: 8. Nationality:-9. Aadhaar No: 10. Category: 11. Gender: (UR/SC/ST/OBC/EWS) (Male/Female/Transgender) 12 Are you Physically Handicapped? 13. Correspondence Address: (in Block Letters) Permanent Contact Address: (in Block Letters) 16. Mobile No./ Alternative No. 15. E-mail Address: Educational Qualification Details (Self-attested copies to be enclosed) Division/ Mark Details Class/Grade Exam Passed Subject/ Year of Marks % of Full Name of Branch Marks Board/University Passing Secured Marks X XII Diploma B.E/B.Tech /BBA/B.Com I understand that the post applied for, by me is purely a temporary one and hereby declare that the statements made and information furnished in the application are true, complete and correct to the best of my knowledge & belief. List of Enclosures: (Put Tick Mark) i.10th Certificate & Mark sheet ii. 12th Certificate & Mark sheet iii. Diploma Certificate & Mark sheet 🗌 iv. B.Tech /BBA/B.Com Certificate & Mark sheet [] v. Caste Certificate [] Signature of the Candidate For Office Use Only vi. Identity Proof Place: