

No.20012/6/2020-CMPF
Government of India
Ministry of Coal
CMPF Section

120-F, Shastri Bhwan
Dated the 30th May, 2023

OFFICE MEMORANDUM

Subject: **Publishing vacancy circular on DOPT website dashboard** for filling up the vacant posts of Regional Commissioner-II (PB-3 with GP Rs.6600/- and Assistant Commissioner (PB-3 with Grade Pay Rs.5400) on deputation basis in CMPFO-regarding.

The undersigned is directed to forward the vacancy circular No. CMPFO/5/adm/HQ/AC & RC-II/Deputation/2023/123 dated 24th May 2023 for filling up the **7 post of the RC-II and 5 post of AC in CMPFO** on deputation basis. The posting is likely for regional office of CMPFO at **Dhanbad, Asansol, Singrauli, Bilaspur, Chindwara and Talchar**. Further detailed instruction may kindly be seen in the attached annexure.

2. It is requested to kindly instruct for publishing the link/attached circular on the official website of DOPT for vide publicity among eligible candidates.



(Alok Verma)
Under Secretary to the Govt. of India
E mail: alok.verma07@gov.in

To
Shri S. D. Sharma,
Joint Secretary (Administration), DOPT
278/A, North Block, New Delhi.

Copy to:-

1. Shri Deep Kumar Bansal, Senior Director (IT), Ministry of Coal, Shastri bhawan New Delhi with a request to upload the vacancy circular on the official website of Ministry of Coal.
2. Shri Kishore Kumar, Under Secretary (Establishment) with request to kindly arrange to upload it on CSCMS portal.



सामाजिक सुरक्षा संगठन
Social Security
Organisation

कोयला खान भविष्य निधि संगठन
COAL MINES PROVIDENT FUND ORGANISATION
(भारत सरकार कोयला मंत्रालय का एक सांविधिक निकाय)
(A Statutory Organization under Ministry of Coal, Government of India)

आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER

पुलिस लाईन, / POLICE LINE,
धनबाद / DHANBAD
पिन / PIN-826014
झारखण्ड / (JHARKHAND)
फोन नं० / Phone No.- 0326-2202114
Email : commissioner@cmpfo.gov.in
Website:- www.cmpfo.gov.in

F.No. CMPFO/5/Adm/AC & RC-II/Deputation/2023/126

Dated: 24th May, 2023

To

Shri Bijoy Samanta,
Deputy Secretary to Government of India,
CMPF Section, Ministry of Coal,
Shastri Bhawan, New Delhi-110 001

Subject :- Proposal for filling up the vacant posts of Regional Commissioner-II in Level-11 of Pay Matrix and Assistant Commissioners in Level-10 of Pay Matrix on deputation basis in CMPFO – regarding.

Sir,

I am directed to inform that as per Ministry's letter No. 20012/6/2020-CMPF dated 20th April, 2022 it was directed to take the following measures with regard to the shortage of Group 'A' Officers:-

- (a) Take steps to fill up the vacant posts of 10 Regional Commissioner-II (PB-3 with GP 6600/-) and 10 Assistant Commissioners (PB-3 with GP 5400/-) on deputation basis from various Government Departments.
 - (b) Commissioner, CMPFO is also advised to search for suitable officers in Coal PSUs who could be taken on loan basis to meet the crisis, and send specific proposal in this regard to this Ministry for approval.
2. In compliance with the MoC's letter dated 20th April, 2022, the vacancies were published in Employment News two times for filling up of 10 posts of Regional Commissioner-II in Level-11 of Pay Matrix and 10 posts of Assistant Commissioner in Level-10 of Pay Matrix on deputation basis. Only 02 Officers have joined in the post of Regional Commissioner-II and one offer of appointment has now been issued in the post of Regional Commissioner-II after obtaining the approval of Ministry. In so far as the post of Assistant Commissioner is concerned, total 05 officers have joined in the post of Assistant Commissioner in CMPFO.
3. Even after the efforts made by this Office, 07 posts of Regional Commissioner-II and 05 posts of Assistant Commissioner are yet to be filled up by deputation. In order to cope up with the acute shortage of Group 'A' Officers in CMPFO, an advertisement for filling up of 07 posts of Regional Commissioner in Level-11 of Pay Matrix and 05 posts of Assistant Commissioner in Level-10 of Pay Matrix on deputation basis has been published in the Official website of CMPFO vide Circular No. CMPFO/5/Adm/HQ/AC & RC-II/Deputation/2023/123 dated 24th May, 2023 (copy enclosed for perusal).

Cont'd..P..2/-

4. A Short-Circular No. CMPFO/5/Adm/AC & RC-II/Deputation/2023/125 dated 24th May, 2023 inviting application for filling up 07 posts of Regional Commissioner-II in Level-11 of Pay Matrix and 05 posts Assistant Commissioner in Level-10 of Pay Matrix is enclosed herewith for publication of the same through the DoP&T Portal to attract more eligible candidates.

Encls: As above.

Yours faithfully,


(A.K. Keshava)
Regional Commissioner-I (SG)/Adm



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(भारत सरकार कोयला मंत्रालय का एक सांविधिक निकाय)
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फोन नं०/Phone No.- 0326-2202114
email: commissioner@cmpfo.gov.in
Website:- www.cmpfo.gov.in

F. No. CMPFO/5/Adm./H.Q./AC & RC-II/Deputation/2023/123

Dated: 24 .05.2023

VACANCY CIRCULAR

The Coal Mines Provident Fund Organisation (CMPFO), a Statutory Body under the administrative control of Ministry of Coal, Government of India, New Delhi established under the Coal Mines Provident Fund and Miscellaneous Provisions Act, 1948 invites applications for filling up of existing vacancies which may increase or decrease, on deputation terms from the officials of Central, Autonomous Bodies etc.

2. The details of posts like scales of pay, requisite qualifications/qualifying service and experience etc. are given in **Annexure-I**.

3. The general terms and conditions are as under :-

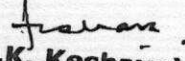
(i)	Apart from basic pay, the posts carry Dearness Allowance, HRA and Transport Allowance etc. at the rates applicable to Central Government officials from time to time.
(ii)	Fixation of pay/Deputation (Duty) Allowance shall be governed by the instructions issued by Department of Personnel and Training from time to time.
(iii)	Maximum age limit is 56 years on the last date of receipt of the applications.
(iv)	Medical facilities are admissible as per CMPF (Staff & Conditions of Service) Regulations, 1964.
(v)	The normal period of deputation is three years. The tenure may be extended or curtailed based on the performance/requirement as per extant rules/guidelines issued by DoP&T from time to time.
(vi)	Officials appointed to CMPFO shall be governed by the terms and of Department of Personnel and Training O.M. No. 6/8/2009-Estt (Pay-II) dated 17 th June, 2010.
(vii)	CMPFO reserves the right to keep any or all of the posts unfilled depending on the circumstances prevailing at the time of selection.
(viii)	CMPFO reserve the right to change the number of posts as may be required by the circumstances prevailing at the time of selection. The vacancy position shown is tentative.
(ix)	Mere fulfilling of eligibility criteria shall not bestow any right to appointment.
(x)	Relaxation of essential qualifications/experience can be considered by the Competent Authority in deserving case

4. Applications in the prescribe format as given in **Annexure-II** duly completed and signed along with attested photocopies of all relevant documents in support of age, educational qualifications, experience etc may be forwarded to the **Commissioner, CMPF Office of the Police Line, Dhanbad (Jharkhand), PIN- 826 014** within 60 days from the date of publication of advertisement.

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: 2 :

5. The selected candidates in the post of Regional Commissioner-II may be posted at Dhanbad, Asansol, Singrauli and Bilaspur and the selected candidates in the post of Assistant Commissioner may be posted at Dhanbad, Singrauli, Chhindwara, Talcher and Asansol. The candidates may give preference of locations. However, the posting of selected Officers will be on the discretion of Commissioner, CMPFO.
6. The applications must be routed "Through Proper Channel" and the applications which are not in the prescribed format shall not be accepted. The sponsoring authorities are requested to forward the applications of eligible and interested candidates after due verifications and whose services can be spared in the event of their selection. While forwarding applications, attested copies of Annual Confidential Report/Annual Performance Appraisal Reports of last five years and up to date vigilance clearance certificate of the officials concerned may also be forwarded.

Encls : Annexure-I & II.


(A.K. Keshava)
Regional Commissioner-I (SG)/Adm

Distribution :-

1. Shri Bijoy Samanta, Deputy Secretary to the Government of India, PRIW-III, Ministry of Coal, Government of India, New Delhi - for information please.
2. All Ministries/Department of the Govt. of India/Autonomous/Statutory Bodies/Subordinate Offices.
3. The Comptroller & Auditor General of India, New Delhi-110002.
4. The Comptroller General of Accounts, Lok Nayak Bhawan, New Delhi-110003.
5. The Comptroller General of Defence Accounts, West Block, R.K. Puram, New Delhi.
6. The Accountant General, Central Revenue, New Delhi.
7. Director General, D.G.M.S. Office, Dhanbad.
8. Website of CMPFO.

ANNEXURE-I

Sl. No.	Name of the post	Level of pay	No. of Posts	Qualifications, Qualifying service and Nature of Experience
(i)	Regional Commissioner-II	Level-11 of Pay Matrix	Seven (07)	<p>Qualification : Bachelor's degree or equivalent in any discipline from a recognised University.</p> <p>Qualifying Service :-</p> <p>Officers under the Central/Autonomous Bodies :-</p> <p>i) holding analogous posts on regular basis or; ii) With five years' regular service in Level 10 of Pay Matrix.</p> <p>Nature of Job :- Implementation of provisions of the CMPF & MP Act, 1948 and Schemes, supervision and control of Regional Office for regular and timely sanction and payment of PF and settlement of Pension, submission of reports to controlling Regional Commissioner-I, Additional Commissioner, HQs Office and to other authorities as required from time to time.</p>
(ii)	Assistant Commissioner	Level-10 of Pay Matrix	Five (05)	<p>Qualification : Bachelor's degree or equivalent in any discipline from a recognised University.</p> <p>Qualifying Service :-</p> <p>Officers under the Central/Autonomous Bodies :-</p> <p>i) holding analogous posts on regular basis or; ii) having the experience of 4 years' regular service in Level 8 or 9 of Pay Matrix.</p> <p>Nature of Job :- To assist Regional Commissioner or other Officer in managing the PF account of the members and other related works etc.</p>

BIO-DATA PROFORMA**ANNEXURE-II**

POST APPLIED FOR					
1.	a) Name of the candidate : b) Present designation : c) Full Office Address : d) Residential Address : e) Tele Ph. No./Fax No. : f) Mobile No. : g) E-mail Id : h) Name, Address and Designation of Head of Administration :				
2.	Date of birth (in Christian era)				
3.	Date of retirement (as per existing rules of the employer)				
4.	Educational Qualifications (<i>photocopies of relevant certificates are to be attached</i>)				
5.	Whether Educational and other qualifications required for the post are satisfied (If any qualification been treated as equivalent to the one prescribed in the rules, state the authority for the same).				
Qualifications/Experience required			Qualifications/Experience possessed by the Officer		
Essential		1. 2. 3.			
6.	Details of employment in chronological order (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.)				
Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay (Pay in Level of Pay Matrix)	Nature of duties
7.	Nature of present employment, i.e. ad hoc or temporary or permanent or on deputation				(Use separate sheet if necessary)
8.	In case the present employment is held on deputation, please state :- (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent/office/organization which you belong.				

9.	Additional details about present employment: - Please state whether working under (a) Central Government (c) Autonomous Organisation	
10.	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
11.	Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space provided is insufficient).	
12.	Preference of posting	1. 2.

Date :

(Signature of the Candidate)

Certificate by the employer

- a) The date of birth, qualifications and experience and other details furnished by Shri/Smt _____ indicated at Sl. No. 1 to 12 in bio-data proforma have been verified and found correct as per service records of the officer.
- b) The integrity of Shri/Smt _____ is beyond doubt.
- c) No vigilance or disciplinary case is either pending or contemplated against the officer concerned.
- d) CMPFO will be informed at the earliest, if any vigilance or disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.
- e) Up-to date ACRs/APARs dossiers of the concerned Officer for the last five years is enclosed.

(*Signature of the employer)

(*To be signed by an officer not below the rank of Under Secretary to the Government of India verifying the facts and figures contained in the bio-data of the candidates).



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फोन नं० / Phone No.- 0326-2202114
email: commissioner@cmpfo.gov.in
Website:- www.cmpfo.gov.in

F.No. CMPFO/5/ADM/AC & RC-II/DEPUTATION/2023/125

Dated : 24th May, 2023

CIRCULAR

Subject :- Inviting application for filling up the vacant posts of Regional Commissioner-II in Level-11 of Pay Matrix and Assistant Commissioner in Level-10 of Pay Matrix on deputation basis in CMPFO.

Coal Mines Provident Fund Organisation proposes to fill up 07 posts of Regional Commissioner-II in Level-11 of Pay Matrix and 05 posts of Assistant Commissioner in Level-10 of Pay Matrix on deputation basis.

2. Application from eligible Officers are invited as per requisite qualification/ Qualifying service/Experience etc as given at **Annexure-I** in the prescribed format as per **Annexure-II** duly completed and signed with attested photocopies of relevant documents. **The details are available in the official website of CMPFO (www.cmpfo.gov.in).**

3. Applications received incomplete or after due date will not be accepted. CMPFO will not be responsible for non-receipt/late receipt of the application/any communication due to postal delay or any other reason.

4. The duly filled application forms along with relevant documents should be submitted in the proforma given in Annexure-II and should reach Office of the Commissioner, CMPFO, Police Line, Dhanbad, Jharkhand, PIN-826 014 **on or before 24th July, 2023.**

5. The Envelope containing the duly filled up application should be super-scribed as :-

APPLICATION FOR THE POST OF : REGIONAL COMMISSIONER-II/ASSISTANT COMMISSIONER (DEPUTATION)	
Addressed to :	
The Commissioner, CMPF Office of the Commissioner, Police Line, Dhanbad, Jharkhand PIN- 826 014	

6. Selected candidates will be informed on their email address/speed post and they will have to join within the stipulated time.


(A.K. Keshava)
Regional Commissioner-I (SG)/ (Adm)