

Room No. 104 'C' Wing, Shastri Bhawan  
New Delhi, Dated the 1<sup>st</sup> May, 2024

**Office Order**

With the approval of the competent authority, the work assigned to DDG, Shri Manik Chand Pandit, Director and Shri Satinder Kumar, JD, Ministry of Coal, are as under:-

AS Level Officer	JS level Officer	Section/ Work Allocated	1st Link	2nd Link
AS(RB)	Ms. Santosh, DDG	Statistics	JS (SKK)	JS(BPP)
		CMPF	JS (SKK)	JS(BPP)
		Corporate Social Responsibility (CSR)	JS (SKK)	JS(BPP)
		Vigilance	JS (SKK)	JS(BPP)

2.

AS Level Officer	Director level Officer	Section/ Work Allocated	1 <sup>st</sup> Link	2 <sup>nd</sup> Link
AS(RB)	Shri Manik Chand Pandit, Director	Welfare(W)	Shri Ram Kumar, DS	Shri Manoj Kumar Gupta, DS
		EA		

3. The Work allocated in respect of Corporate Social Responsibility( CSR), and Welfare (W) will now stand bifurcated with reference to earlier Section-wise work allocation [Ref. MoC's Office Order dated 24.12.2020 ], as under:

(A)	Corporate Social Responsibility (CSR) – Shri Satinder Kumar, JD, shall submit the files through DDG to AS(RB ).
•	Matters related to Corporate Social Responsibility.
•	Court Cases related to the above.
(B)	Welfare (W) – Shri Manik Chand Pandit, Director, shall submit the files to AS(RB).
•	Matters related to Welfare including living conditions of employees of PSUs.

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•	Parliamentary Committee of OBC and SC/ST.
•	Personnel/Public Grievances, CPGRAM
•	All service matters of below Board Level officers in CIL and its subsidiaries, NLCIL.
•	Court Cases related to the above.
•	Skill Development including Training of below Board level Officers in CIL and its subsidiaries, NLCIL.
•	Residual Issues of erstwhile Coal Mines Labour Welfare Organisation.

[Rishan Ryntathiang]

Under Secretary to the Government of India

1. PS to Hon'ble Minister of Coal.
2. PS to Hon'ble MoS for Coal.
3. PPS Secretary (Coal)/AS(RB)/ AS(MN)/AS(VT)/ JS&FA/ JS(BPP)/JS(SKK)/ Adv(P)/DDG/ED, MoC.
4. All Directors/DS/US/SO, Ministry of Coal
5. All Sections of MoC
6. E-Notice board

No. 23024/1/2018-Estt.  
Government of India  
Ministry of Coal

Shastri Bhawan, New Delhi  
Date: 16<sup>th</sup> January, 2024

Office Memorandum

**Subject: Work distribution and link officer arrangements at US level in the Ministry of Coal-reg**

The undersigned is directed to refer to the subject cited above and to inform that with the approval of competent authority, the following work distribution and link officer arrangements at US level in the Ministry of Coal are made with immediate effect:-

Sl.no.	Name of US	Sections	1st Link	2nd Link
1.	Smt. Alka Shekhar	CA	Seema Grover	...
2.	Shri Alok Verma	NA and CMPFO	Rishan Ryntathiang	Arvind Kumar
3	Shri Arvind Kumar	LAIR, SDC&JT	Sanjeev Ranjan	Seema Grover
4.	Shri Hitler Singh	CPIAM, CCT	<b>Rishan Ryntathiang</b>	<b>Sujeet Kumar</b>
5	Shri Ram Prasad	CSR&W	Seema Grover	Hitlar Singh
6	Shri Rishan Ryntathiang	P&S-I &II, Estt/' Admin/ Legal/ R&I	<b>Sanjeev Ranjan</b>	Sujeet Kumar
7.	Shri Sanjib Bhattacharya	Vigilance	<b>Alok Verma</b>	Sanjeev Ranjan
8.	Sh. Sanjeev Ranjan	MPS,IC & Parl	Arvind Kumar	Alok Verma
9.	Ms. Seema Grover	IFD, Cash, EA	Alok Verma	Ram Prasad
10.	Shri Sujeet Kumar	CPD /IT/Media/ <b>Coordination</b>	Hitlar Singh	Sanjib Bhattacharya

  
[Santosh Ray]  
Section Officer

To,

1. PPS to Secretary(Coal)/ AS(MN)/AS(VT)/ JS&FA/ JS(BPP)/ JS(SKK)/ DDG/ Adv(P).
2. All Dir/DS and JD Ministry of Coal,
3. All the above officers,
4. E notice board.

Shastri Bhawan, New Delhi

Dated: 20<sup>th</sup> February, 2023**OFFICE MEMORANDUM**

In partial modification of MOC's order of even no dated 04.01.2023 and 12.01.2023 the work allocation and link officer arrangements amongst AS/JS level officers in the Ministry is as below:-

	AS/JS Level Officer		Sections	1 <sup>st</sup> Link	2 <sup>nd</sup> Link
1.	Shri M. Nagaraju	AS (MN)	i. Nominated Authority ii. Coal Block Identification and Allocation Division	AS (VT)	JS (BPP)
2.	Ms Vismita Tej,	AS(VT)	i. CPD ii. Vigilance iii. Coordination, iv. Parliament	AS(MN)	JS(SKK)
3.	Shri B.P. Pati	JS (BPP)	i. Sustainability & Just Transition Division. ii. Land Acquisition and Industrial Relation Division. iii. Raj Bhasha iv. Establishment & Administration Division	JS (SKK)	AS (VT)
4.	Shri Sanjeev Kumar Kassi	JS(SKK)	i. CPD* ii. IC iii. CA iv. IT& Media	JS(BPP)	AS(MN)
5.	DDG and EA		They will report through AS (VT)		

\* JS(SKK) shall route the files of CPD Section through AS VT.

(Kishore Kumar )

Under Secretary to the Govt. of India

To

1. PS to Hon'ble Minister of Coal;
2. PS to Hon'ble MOS for Coal;

3. PPS/PS to Secretary (Coal)/AS(Coal)/ AS(MN)/ AS(CPD)/ JS&FA/ Project Advisor/EA/ DDG
4. All Directors/DS/US/SO, Ministry of Coal
5. All Sections in the Ministry of Coal;
6. E-Notice board, MOC

A handwritten signature in blue ink, consisting of a large, stylized 'C' followed by a series of loops and a long horizontal stroke extending to the right.

Estt-A-60/3/2022-ESTABLISHMENT  
Government of India  
Ministry of Coal  
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Room No. 104 'C' Wing, Shastri Bhawan,  
New Delhi, Dated the **17** November, 2023

**Office Order**

With the approval of competent authority, the work distribution amongst Additional Secretaries in the Ministry, is as under:-

	AS Level Officer		Sections	1 <sup>st</sup> Link	2 <sup>nd</sup> Link
1.	Ms. Rupinder Brar	AS (RB)	i. Vigilance ii. EA & CSRW iii. CMPFO	AS (VT)	AS(MN)
2.	Ms. Vismita Tej	AS(VT)	i. CPD ii. Parl. iii. Coord.	AS(RB)	AS(MN)
3.	Sh. M.Nagaraju	AS(MN)	i. Nominated Authority, ii. Coal Block Identification and Allocation Division	AS(VT)	AS(RB)

Note: Dir(EA& CSRW) and DDG will report through AS(RB).



[Kishore Kumar]

Under Secretary to the Govt. of India

Copy to:

1. PS to Hon'ble Minister of Coal.
2. PS to Hon'ble MoS for Coal.
3. PPS to Secretary(Coal)/AS(RB)/AS(MN)/AS(VT)/JS&FA/JS(BPP)/JS(SKK)/Adv(P)/DDG/ED, MoC.
4. All Directors/DS/JD/US/DD, MoC.
5. All Sections in the Ministry of Coal.
6. E-Notice Board.

S.No.	Designation	AS/JS level officer	Division	Director/DS	Sections	Remark
1	JS/ Financial Advisor (FA)	Ms. Nirupama Kotru, JS	Integrated Financial Division	Sh. Sudheer Babu Motana,DS	(i) IFD (ii) Cash	-

Note : Vide Office order dated 13.05.2022



## Est-A-22012/2/2017-ESTABLISHMENT

Government of India

Ministry of Coal

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Shastri Bhawan, New Delhi

Dated the 13<sup>th</sup> April, 2023

## OFFICE ORDER

With the approval of competent authority, the work allocation and link officer arrangement amongst DS/Director level officers in the Ministry of Coal is as below, with immediate effect :-

	Director/DS	Sections	1 <sup>st</sup> Link	2 <sup>nd</sup> Link
1.	Shri Ajitesh Kumar, Director	P&S I&II/NA	Shr Darshan Kumar Solanki, DS [SDC/JT/ Estt /Legal Cell)	Shri Venkateshwarlu, D(T), NA
2.	Sh. Sudarshan Bhagat, DS	CPD and Vigilance	Shri Marapally Venkateshwarlu, D(T), NA	Sh. Ram Kumar, DS (CA, IC, IT & Media)
3.	Sh. Sudheer B Motana	IFD/ Parl/ Coord	Shri Bijoy Samanta, DS CMPFO/R&I/ Admin]	Shri Sudarshan Bhagat, DS, CPD, & Vigilance.
4.	Sh Darshan Kumar Solanki, DS	SDC&JT/ Estt /Legal Cell/ LA&IR	Shri Bijoy Samanta, DS CMPFO/ R&I/ Admin]	Sh. Manoj Kumar Gupta, DS CSR&W/ EA]
5.	Sh. Manoj Kumar Gupta, DS	CSR&W/EA	Shri Ajitesh Kumar, Director, NA	Shri Sudarshan Bhagat, DS, CPD, & Vigilance.
6.	Sh. Bijoy Samanta, DS	CMPFO/ R&I/ Admin/	Manoj Kumar Gupta, DS CSR&W/ EA/IC]	Shri Darshan Kumar Solanki, DS [SDC/JT/ Estt /Legal Cell]
7.	Sh. Ram Kumar, DS	CA, IC, IT & Media	Sh. Sudarshan Bhagat, DS	Shri V. Marapally, Dir
8.	Sh. Marapalli Venkateshwarlu, Dir (Technical)	NA, CPIAM, MPS	Sh. Sudarshan Bhagat, DS	Sh. Ram Kumar, DS, CA, IC, IT & Media
8.	Sh Deepak Goel, Director	CPIAM	Sh. Marapalli Venkateshwarlu, Dir(Technical)	Sh. Satinder Kumar, JD (Economics), EA Division
8.	Sh. Satinder Kumar, JD (Economics)	EA Division	Sh. Ram Kumar, DS	Sh. Manoj Kumar Gupta, DS



[Kishore Kumar]

Under Secretary to the Govt. of India

Copy to :

- 1) PPS to Secretary(Coal)/ AS(MN)/AS(CPD)/JS&FA/ JS(S&JTD)/