

**No. 34011/09/2015-CPAM**  
**Government of India**  
**Ministry of Coal**  
**CPAM Section**

*New Delhi, 6<sup>th</sup> October, 2016*

To

All the existing  
Coal and Lignite blocks allocates

**Subject:- Procedure for submission and approval of Mining plan/ Mine Closure plan for the coal and lignite blocks**

Sir,

With the starting of the Coal clearances portal for online submission and approval of mining plan/ mine closure plan the system of submission of mining plan / mine closure plan in physical form is being replaced by online submission of document on coal clearance portal i.e <http://coalclearances.gov.in/>

Henceforth no mining plan and mine closure plan in physical form will be received by this office. The mining plan submitted online will only be entertained and processed.

The procedure of online submission of mining plan and mine closure plan will be as under:

- The project proponent will make a registration for uploading the mining plan or mine closure plan by clicking on the quick link approval of mining plan and mine closure plan on <http://coalclearances.gov.in/> portal.
- After registration a user id and password will be created, which will be sent to the project proponent on his registered mail id;
- The user id shared with the project proponent will be utilized for uploading, monitoring the status approval of the mining plan/mine closure plan, and downloading of the approved mining plan;
- The mining plan / mine closure plan formulated by the registered RQP will be uploaded on the portal through the user id and password communicated to project proponent;
- After submission of scanned copy of the mine plan/mine closure plan the project proponent will download a copy of the mining plan/ mine closure plan from the portal and submit one copy of the document in physical form with a certificate that the project proponent has verified the document downloaded from the portal and is in order:

Yours Faithfully

**(A K Mandal)**  
Under Secretary to Government of India